

# Village of Forestville

## Regular Council Meeting

**Date:** Wednesday, September 11, 2019

**Place:** 5605 Cedar Street Forestville, MI 48434

**Present:** Tim Sielaff, Ken Kolomak, Cruz Friday, Amy Schweitzer, Wayne Cyr, Tammy Kolomak, and Angela Mausolf

**Absent:**

**Guests:** Lucinda Gullion, Norm Sache, Elizabeth Schaetz, and Kevin Schweitzer

**Call to Order:** Meeting called to order at 7:00 p.m.

**Consent Agenda:** Moved by Ken supported by Cruz to accept the agenda with the August 14, 2019 minutes and approved bills in the amount of \$11,462.83. All in Favor, motion carried.

### Treasure Report:

- ❖ Forestville received \$4,267.08 for Act 51. \$2,049.63 of that went to Major Streets and \$2,217.45 went to Local Streets.
- ❖ Forestville received \$2043.00 through revenue sharing.
- ❖ Forestville has received their AED machine. Tammy is still looking for volunteers to take a free CPR course; if six or more people volunteer the training can take place at the village hall. Mark Schweitzer has offered to order a case for the AED machine at the same time as he orders one for the machine that he received. The council asked that Tammy contact Mark and accept his offer and to have him bill the village for the case.
- ❖ The Treasurer has received roughly 80% of the tax payments that are due.
- ❖ The Treasurer proposed paying an additional \$25,000 payment to the principal of Bond # 91-3 when we make our regularly scheduled payment. After explaining where the funds for the additional payment would come from the idea was met with favorable responses. A motion was made by Ken, supported by Wayne to pay an additional \$25,000 to the principal on bond # 91.3. All in favor motion carried.
- ❖ Tammy met with a representative from the USDA for an inspection; while the inspection went well overall a few upgrades are needed. The threshold to the office will need to be replaced due to a crack that has developed in it and the bathroom should be updated. Tammy will be required to send a letter to the state of Michigan to explain anything that is mentioned in the report and would like to be able to report that Forestville is already working towards bringing about any modifications that may be suggested. Tammy was instructed to contact a local contractor to seek a bid to upgrade the bathroom at the hall.
- ❖ The portable toilets at the beach and park will need to be removed for the season and the council recommended that they be removed at the beginning of October.

**Motion to accept the Treasure's Report was made by Wayne, supported by Ken. All in Favor, motion Carried.**

**Water Report:**

- ❖ Tammy had asked that the council consider bi-monthly billing for the Village's water and sewer bills. This month she asked them to consider adding the option of accepting ACH payments and discontinuing credit card payments. After much discussion, and many interruptions, she was able to explain that a system to accept ACH payments is available through our BS&A software that has already been purchased. Tim asked that a different method for processing credit cards be looked into. It was decided that a policy would need to be written to enact these changes, an alternative method for processing credit cards be researched, as well as a letter drafted to inform consumers of the impending changes slated to begin January 2020. A motion was made by Amy, supported by Ken to have Tammy start the process of writing a policy, informing residents of the impending changes, setting up the ACH system, and research alternative methods of processing credit card payments. All in favor, motion carried.

#### **Clerk:**

- ❖ The clerk attempted to give her report comparing Forestville's Tall Grass and Weed Ordinance with similar ordinances in other communities. At Wayne's request she had compiled ordinances, spoken to other municipalities' representatives, and done a cost analysis to see whether we are covering our costs at our current rate. The clerk asked that the council consider changing the ordinance to state that if registered mailing is unavailable a letter could then be sent by first class or with proof of mailing to the last known address. No action was taken.

#### **DPW / Waste Water Management**

- ❖ The pump for the Huron lift station should be arriving next week and will then be installed. Also the capacitors on the panel of pump #2 at the Lakeview lift station went bad but were able to be replaced promptly as there were spare capacitors on hand. The pump is operating as it should be and replacement capacitors have been ordered.
- ❖ Nick will procure a pre-discharge sample from the lagoon at the end of the month in anticipation of discharge taking place during the beginning of October.
- ❖ The State performed their six-month inspection of the booster station and all is well.
- ❖ The booster station pumped approximately 3,016,000 gallons and the lift stations pumped approximately 136,000 gallons for the month.

#### **Street Report**

- ❖ The Act 51 Millage certification was approved.
- ❖ Our auditors submitted their report for Act 51.
- ❖ The streetlights have been switched to LED.
- ❖ The streetlight at Cedar and Sixth is out and Ken plans to examine the light at Cedar and Eleventh to make sure that was converted to LED.
- ❖ Ken plans to make a map of all of the streetlights so to that they can be more easily tracked and plans to confirm that all of the lights have been converted.
- ❖ Kevin mentioned that the light North of Lakeview on Third Street is on all the time. Ken stated that he would look into it.

#### **Planning Commission:**

- ❖ The September 9<sup>th</sup> meeting went well with the Planning Commission reviewing the information from completed surveys and discussing the steps needed to complete the Master Plan. An Emergency Management Plan and Recreation Plan were also, briefly, discussed.

- ❖ The Planning Commission voted to include four surveys received after the August 5<sup>th</sup> deadline.

**Zoning Report:**

- ❖ Stone builders requested a land use permit for 7672 Third St.
- ❖ There was a discussion regarding the smart meter on the utility pole located at the beach and that there is no need for it as there is nothing hooked up to it to use any energy.
- ❖ It was moved by Wayne supported by Ken to deny Mr. Steffy's request for camping permits for the months of November and December. All in favor, motion carried. Amy suggested that a letter be written notifying him that his request has been denied due to the camper remaining on the property all year in the past and that the camper is expected to be removed from the property by the previously stated deadline.

**Old Business:**

- ❖ Mark started work on the drainage issue at the beach hill after the Labor Day holiday and found a pipe on the South side, it was decided that to further expand upon the upgrade to Forestville's drainage system a catch basin should be placed on both sides of the street. A second crock has been ordered and when it arrives work will resume.
- ❖ Townley recommended a company to source and design the water tower project. They will review bids and submit their recommendation to the Village then will oversee the project.

**New Business:**

- ❖ One of our hydrants has been tampered with; Tim is dealing with the situation.

**Public Comment:**

- ❖ Ms. Shaetz requested a camping permit for the month of October. She will be meeting with United Construction tomorrow to discuss building a home on her property. Moved by Wayne, supported by Cruz to approve Ms. Shaetz's camping permit for October 2019. All in favor, motion carried.
- ❖ A short discussion regarding the progress at the old store took place
- ❖ A motion was made by Ken supported by Wayne to set Forestville's Halloween hours at 5:00 p.m. until 7:00 p.m. on October 31, 2019. All in favor, motion carried.

**Meeting Adjourned 8:39 p.m.**

**Respectively Submitted,**

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**Angela Mausolf**  
Village Clerk

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**Tim Sielaff**  
President